

HAMILTON CONVENTION CENTRE

1 Summers Lane
HAMILTON ON L8P 4Y2
Telephone: (905) 546-3000 Fax: (905) 540-5464

Authorization Request Sample Food and/or Beverage Distribution

The Hamilton Convention Centre has exclusive food and beverage distribution rights within the Convention Centre. Exposition sponsoring organizations and/or their exhibitors may distribute sample food and/or beverage products **ONLY** upon written authorization. The Hamilton Convention Centre will not be responsible for the quality or state of the food and beverage served by an authorized vendor.

GENERAL CONDITIONS:

- (1) Items dispensed are limited to products manufactured, processed or distributed by exhibiting firm.
- (2) All items are limited to **SAMPLE SIZE**:
 - (a) Sample or promotional beverage limited to maximum 3 oz./85 ml. container and 3 oz./85 gr. product.
 - (b) Sample food items limited to "bite size".
 - (c) Food and/or beverage items used as traffic promoters (ie. popcorn, coffee, bar services) **MUST** be purchased from the Hamilton Convention Centre.

DATE: _____

NAME OF EVENT: _____ BOOTH NUMBER: _____

FIRM NAME: _____ TELEPHONE: _____ FAX: _____

ADDRESS: _____ CITY: _____ PROV./STATE: _____ POSTAL CODE: _____

CONTACT: _____ TITLE: _____ SIGNATURE: _____

PRODUCT(S) YOU WISH TO DISPENSE: _____

SIZE OF PORTION TO BE DISPENSED: _____

PROPOSED METHOD OF DISPENSING: _____

PLEASE EXPLAIN PURPOSE FOR OFFERING SAMPLES: _____

REMARKS: _____

FOR OFFICE USE ONLY

Approved this _____ day of _____

Name _____ Title _____

For additional information, please contact the Client Services Department at: (905) 546-3000.

Return to: Client Services Department
Hamilton Convention Centre
1 Summers Lane, 2nd Floor
HAMILTON ON L8P 4Y2